

Domestic Violence Shelter and Services, Inc.

P.O. Box 1555 Wilmington, NC 28402
(910) 343-0703 Fax (910) 343-9388
www.domesticviolence-wilm.org



VACANCY

Underserved Victim Advocate

QUALIFICATIONS: Requires knowledge and experience with the dynamics of domestic violence and work with victims/survivors, crisis intervention, provision of support services and residential services, recordkeeping, program management, written and oral communications, and community collaborations. Must be sensitive to the issue of domestic violence and have a commitment to the mission of the agency.

Applicant must have the ability to work with a wide range of people, manage their time efficiently, work independently and as part of a team, and provide advocacy in a non-judgmental, empowering, and trauma-informed manner.

SUMMARY OF DUTIES: Provide direct services, including crisis intervention, intake, advocacy, information and referral, goal planning, safety planning, support/education groups, house meetings, and other direct services as needed for survivors and their children; with enhanced, specialized focus on direct services and outreach for underserved populations. These populations include individuals with disabilities, Hispanic/Latinx, elderly, and LGBTQ+. Help ensure the safe and legal operation and general upkeep of the Shelter facility. Assist in program development. Provide outreach services and develop community partnerships to increase victim service accessibility and linkages to comprehensive community services.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SALARY/BENEFITS/SCHEDULE: Salary rate is \$42,000 annually. Current benefits include Health, Dental, Life and Disability Insurance, Pension Plan and Paid Leave. Hours are mostly Monday-Friday, 8am-4pm, with some flexibility required. We hire based on life experiences, work experience, professional training, and education.

TO APPLY: Mail/email resume with a brief cover letter, postmarked by August 14, 2024 to:

Mail: Vacancy – Underserved Victim Advocate
Domestic Violence Shelter and Services, Inc.
P.O. Box 1555
Wilmington, NC 28402-1555

Email: dvshelter@domesticviolence-wilm.org

No phone calls, walk-ins, or faxes please. Position available immediately.

We hire without regard to race, color, religion, sex, age, national origin, political affiliation, sexual identity, or any other non-performance factor.