

Domestic Violence Shelter and Services, Inc.

P.O. Box 1555 Wilmington, NC 28402
(910) 343-0703 Fax (910) 343-9388
www.domesticviolence-wilm.org



Vacancy SHELTER ADVOCATE (Overnight, Part-Time)

Overnight hours of 11pm to 7am. Ideal candidate will be able to fill in some other hours, as needed.

Qualifications:

Requires organized individual sensitive to the issue of domestic violence. Applicants need to reflect knowledge and experience with the dynamics of domestic violence, crisis intervention, provision of support and residential services, recordkeeping, program management, written and oral communications, and community collaborations.

Applicants must have the ability to work with a wide range of people, manage their time efficiently, work independently and as part of a team, and provide advocacy in a non-judgmental, trauma-informed, and empowering manner. Requires an understanding of and agreement with the philosophy and purpose of the agency.

We hire based upon life experiences, work experience, professional training and education, without regard to race, color, religion, sex, age, sexual orientation, national origin, political affiliation, natural origin disability, veteran status, genetic information, or any other basis protected by applicable law.

Summary of Duties:

Provide direct services, including crisis intervention, shelter intake, advocacy, referral, safety and goal planning. Assist in program development. Maintain the facility in a safe and secure manner. Assist in maintaining records throughout the shelter, through client files, call logs, and other documentation. Communicate with staff members on resident goals and concerns.

To Apply:

Download application from www.domesticviolence-wilm.org and submit with brief cover letter and resume by November 7, 2023 to:

Mail: Vacancy – Shelter Advocate
 Domestic Violence Shelter and Services, Inc.
 P.O. Box 1555
 Wilmington, NC 28402-1555

Email: dvshelter@domesticviolence-wilm.org

No phone calls, walk-ins or faxes please.